



CJP Advisory Council Meeting

Meeting Date/Time: Thursday, August 28, 2014, 10:00 am – 12:00 pm

In attendance were: Honorable William U. Hill, Joann Odendahl, Eydie Trautwein, Dan Wilde (phone), Teri Smith (phone), Kristie Langley, Carol Tullio (phone), Bill Stanton (phone), Sheryl Bunting (phone), Michelle Heinen (phone), Anne Reiniger (phone), Honorable Michael Golden (phone), Ryan Roden, Andrew Nicklawsky, Dona Playton (phone), Debra Hibbard, Senator Esquibel, Honorable John G. Fenn (phone), Honorable Norman E. Young (phone), Stacey Obrecht

The meeting was held in Cheyenne, Wyoming. The agenda discussions were as follows:

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
Call to Order <i>Justice Hill</i>	<ul style="list-style-type: none">Review of Minutes from June 27, 2014. Motion to approve (Senator Esquibel), seconded (Ryan Roden).	<ul style="list-style-type: none">Minutes approved – all in favor, none opposed.
Grant Activity Update <i>Eydie Trautwein</i>	<ul style="list-style-type: none">Strategic Plan Update due August 30th to Federal partners. Will also submit a letter of assurance from DFS and attestation from Court (to be sent with the strategic plan).Reassessment report is due in December. This report will be reviewed and approved at the next meeting and will include FFY14 CQI timeliness and quality data and comparison.	
Training Committee <i>Eydie Trautwein</i>	<ul style="list-style-type: none">BlogTalk Radio has been on hold for the last couple of months, but will resume after the State Bar Convention (October). Please look at the new CJP website. Blogtalk Radio presentations will be archived in the next couple months and arranged by subject (for easy access).2015 CJC planning will begin in September. Had good feedback from the survey on the 2014 CJC. Please let Eydie know if you would like a copy of the survey results – these results will be used by Training Committee to plan 2015 CJC.Publications Update – Checklists, Juvenile Case Law Update and Parents Handbook are completed and on the	

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	<p>website. Teen Handbook is in final review; two other children’s handbooks and parents attorney guidelines are beginning revisions; also going to start a handbook for Educators.</p> <ul style="list-style-type: none"> • There is now a completed Spanish version of the Parents Handbook on the website. • Restocking and reordering all publications and have access to a database to track publications that are requested and shipped; looks like we are distributing 1200-1500 hard copies of publications each year statewide. 	
<p>CQI/Data Committee <i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> • This committee last met on May 27th and will resume meetings in September and October to audit TPR files and review FFY2014 DFS “Time to Permanent Placement” data. • Committee was able to break down the FFY13 data by judicial district and discuss initial results; working to add better definitions of data elements. There were preliminary conversations about the data, but it is now on hold; they want to talk to the Judges before that data moves out of the subcommittee and to the Council. Data is and will continue to be used in a “strength based” way. Wyoming continues to do well on the timeliness measures when compared to other states. • Committee members will be talking to the Judges at the Bar Conference Judge’s breakfast (on Sept. 10th) where Judge Cranfill, Judge Perry, and Judge Wilking will be sharing best practices at this meeting. Want to get feedback from judges as to when and how to release judicial district data. 	
<p>Parent Legal Representation Committee <i>Anne Reiniger/ Justice Golden</i></p>	<ul style="list-style-type: none"> • Review and discussion of guidelines for billing in TPR cases, guideline 1.7 (for inclusion in the <i>Guidelines for Parents Attorneys</i>). This is similar to the A/N guidelines, but has more specific information for TPR cases that has arisen out of the Natrona County Court’s decisions a couple years ago. Also, based on bar counsel and Court’s Order on a divorce case involving billing. The only change in TPR guidelines is to delete secretarial in (B)(5). These billing guidelines have been approved by the Parents Legal Representation Committee. • Motion to approve (Senator Esquibel), seconded (Ryan Roden). • Circulating the Parent Attorney County Survey to stakeholders now, we are slated to be on the judicial conference agenda in December to talk about those results. Unable to get on the Wyoming Association of 	<ul style="list-style-type: none"> • New TPR billing section approved – all in favor, none opposed.

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	<p>County Officials (WACO) Agenda, but will look to circulate that in other ways.</p> <ul style="list-style-type: none"> • Membership on this committee needs to be expanded. If anyone is interested or wants to nominate a parent’s attorney, please let Eydie know. They are also looking for someone from DFS to join this committee. Possibly someone from the WCCA as well. • The committee is contacting other states to see how they structure their parent attorney programs and will have more information on this in December. On a “fact finding mission” to gather information before discussing any recommendations on structure for parents attorneys in Wyoming. 	
<p>Education Committee <i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> • Still on hold, but have planned to compile an “Educator Handbook.” 	
<p>Miscellaneous <i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> • CJP awarded 28 attorney and judge scholarships to attend the NACC Conference in Denver in August. Council members who attended the conference shared information. Colorado Judges’ training is interested in inviting Wyoming Judges. Secondary trauma speaker was really good and we want her to come to CJC in June and give her more than 1.5 hours. Had good, timely topics; especially around immigration this year. Great place to network around the country. • Scholarship money is still available, please contact Eydie if you or someone you know is interested in attending a national conference. • Judicial Relations Efforts – Met with Judge Wilking and Judge Kautz; with Deb Dugan-Doty at DFS; over the next year, they will be setting up additional one-on-one meetings. • State Bar Convention Judges’ Breakfast on September 10th – Council Members are welcome to attend. Invitations were sent to all judges. 	<ul style="list-style-type: none"> • State Bar Convention Judges’ Breakfast on September 10th – Council Members are welcome to attend; RSVP to Eydie if you are going to attend
<p>Review of Strategic Plan <i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> • Review of Strategic Plan and discussion of the following outcomes (and activities associated with each outcome): <u>Outcome 1:</u> Strengthened collaboration among the Children’s Justice Project, the Courts, the Department of Family Services, the Tribes and other key stakeholders who serve children in foster care/juvenile court. 	<ul style="list-style-type: none"> • New goal for CA training approved – all in favor, none opposed. • Strategic Plan approved – all in favor, none

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	<p><u>Outcome 2:</u> Enhanced legal representation for children and youth in the juvenile court system.</p> <p><u>Outcome #3:</u> Enhanced legal representation for parents in the juvenile court system.</p> <p><u>Outcome #4:</u> Improved quality hearings to achieve timely permanency for children and youth.</p> <p><u>Outcome #5:</u> Increase educational stability and success of children in foster care. Outcome 5 is postponed.</p> <p><u>Outcome #6:</u> Juvenile courts have the capability to track juvenile cases by court automation. Discussion and comments from several Council members about CASA court observation grants.</p> <p><u>Outcome #7:</u> Increase judicial, attorney, DFS, and other key stakeholder knowledge, expertise and resources.</p> <ul style="list-style-type: none">• <i>Under Outcome #7</i>, added goal to offer training opportunities to county attorneys. Motioned Dan Wilde, seconded by Kristie Langley.• Motion to approve Strategic Plan made by Senator Esquibel, seconded by Kristie Langley.	opposed.
Upcoming Meetings <i>Eydie Trautwein</i>	<ul style="list-style-type: none">• <i>Thursday</i>, December 18, 2014 (10:00 am – 12:00 pm)	<ul style="list-style-type: none">• See schedule through 2016 (handout)
Adjournment	<ul style="list-style-type: none">• Meeting adjourned by Justice Hill at 11:25 am.	